

# Visitor Access

- Visitor's Pass application is for family, friends, or acquaintances that are entering the installation and have a valid sponsor.
- Valid sponsor includes those who have a valid Military/DOD Civilian Common Access Card (CAC), Retiree or Dependant ID Card.
- Visitor Pass Application can be located at the following address and must have all fields completed prior to submission.  
<http://www.irwin.army.mil/Visitors/Pages/VisitorPass.aspx>
- Visitor's pass applications MUST be emailed from a government email account to the following address or they will be returned without processing. Applications may also be hand delivered to the Visitors Center (Bldg 9) with valid sponsor identification.  
usarmy.irwin.imcom.list.visitor-info-center-mbx-owners@MAIL.MIL
- Visitors arriving to the installation should proceed to the VIC during hours of operation M-F 0630-1630 or proceed to the Main ACP After hours. All visitors MUST undergo a NCIC III background screening prior to being granted entry. This process can be time consuming so please plan accordingly